

**DOCUMENTS REQUIRED AT THE TIME OF PHYSICAL REPORTING / DOCUMENT VERIFICATION
FOR B. TECH. STUDENTS ADMISSION BATCH 2026**

DATED: 29-07-2026

Desirous students are advised to get ready the following documents, which are to be submitted by the students at the time of Physical Reporting at NIT Srinagar to confirm their B.Tech provisional admission. In addition, a set of self-attested photocopies of the below-mentioned documents are to be submitted along with the admission form at the time of physical reporting. For verification of these documents, the original documents shall have to be produced. After verification, original documents will be returned to the students, except, Migration Certificate, Character Certificate, EWS / OBC-NCL Certificate, and Annual Family Income Certificate.

1	Downloaded Admit Card & NTA Score Card of JEE (Mains) 2026.	6	Class 10 th (High School) Board Certificate as proof of DOB / Marks Certificate of 10 th class.
2	Downloaded Registration-cum-locked choices for Seat Allotment & Provisional Seat Allotment Letter for JoSAA/CSAB/DASA-2026	7	Marks Certificate of the Qualifying Examination (12 th or others).
3	Verification-cum-Seat Acceptance Letter issued by Reporting Centre (RC) In-charge	8	GAP certificate, if applicable, after the qualifying examination.
4	Proof of Seat Acceptance Fee (SAF) and Partial Admission Fee (PAF) payment	9	Migration / Transfer Certificate & Character Certificate from the Institution last attended.
5	Medical Certificate as per JoSAA format available at www.josaa.nic.in	10	Photo ID Card as per Govt. India Norms (Aadhar, Voter ID, PAN Card, Passport OR Driving License).

- I. Category Certificate** [SC/ ST / GEN-EWS / PwD / OBC-NCL] should be strictly as per JoSAA format available at www.josaa.nic.in

In case of OBC-NCL / GEN-EWS (if any), the Certificate must have been issued **on or after 1st April 2026**, duly signed by the competent authority not below the rank of Tehsildar.

The SC/ST/OBC-NCL candidates of Maharashtra State must produce their caste validity certificate as per the format of JoSAA/CSAB 2026.

- II.** As per the **UGC letter F. No. 1-15/2009(ARC) PT.III, dated: 27-07-2026**, regarding the strict implementation of UGC regulations on curbing the **Menace of Ragging** in Higher Educational Institutions, the Candidates along with their Parent/Guardian are mandatorily required to submit the undertaking through www.antiragging.in

- III. Annual Income Certificate of Parents** will be considered for **tuition fee waiver**, subject to the following:

a)	Tuition fee waiver is applicable as per MHRD OM F.No 33-4/2014 -TS- III Dated 24 th June 2016. Students with parents/guardians' annual income below 1 Lakh and between 1 to 5 Lakh income slab category have to produce an annual family Income Certificate of their parents/guardian (in original), and it must have been issued on or after 1st April 2026 , duly signed by the competent authority as mentioned in the attached Annexure-I . OR a government-issued online verifiable certificate which must be valid till August 31, 2026 , duly signed by the competent authority not below the rank of Tehsildar. Note: Income certificate affidavit, as per the format in Annexure II, is mandatorily required to be submitted by the candidate whose parents/guardian annual income certificate is not online verifiable.
b)	The Income certificate, as specified above, is applicable for B.Tech. students who belong to the GEN/OBC-NCL/ EWS category only for the tuition fee waiver under the rules.
c)	Students belonging to the SC /ST / PwD category need not submit the income certificate of their parents because they are exempted from the tuition fee.
d)	Students having an income of parents/guardians above 5 lakhs in the income category need not submit any income certificate, as there is no tuition fee exemption for such students.
e)	Students are requested to bring the English-translated copy of the income certificate in case it has been issued by the competent authority in a language other than English.
f)	No income certificate shall be entertained for tuition fee waiver after completion of the admission process of the Admission Batch 2026.
g)	Semester tuition fee once fixed at the time of physical reporting/admission cannot be changed in the subsequent semesters.

Sd/-
Dean Academic Affairs

Annexure-I

Family Income Certificate Issuing Authority in Various States / Union Territories.

Income Certificate (Used for Tuition Fee Waiver at the time of Admission-2026 for B. Tech. Programme)

Income Certificate Must Be Issued on or After 01-04-2026 by the Competent Authority.

(Financial Year 2025-2026, Assessment Year 2026-27)

**NO INCOME CERTIFICATE SHALL BE ENTERTAINED FOR TUITION FEE WAIVER
AFTER COMPLETION OF THE ADMISSION PROCESS**

Sl. No	State / Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tehsildar
2.	Andhra Pradesh	Tehsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officer
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub. Divisional Magistrate
7.	Chhattisgarh	Naib Tehsildar
8.	Dam & Die & Dadra & Naghar Haveli	Mamiatdar, Daman and Mamiatdar, Diu.
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamiatdar of all Taluks
11.	Gujrat	District Collector / Dy. Collector / Asstt. Collector / Prant Officer / Mamiatdar
12.	Haryana	CRO (Tehsildar / Naib Tehsildar concerned)
13.	Himachal Pradesh	Tehsildar of Revenue Department
14.	Jammu & Kashmir	Sub-Divisional Magistrate (not below the rank of Tehsildar)
15.	Jharkhand	Sub-Divisional Officer in each District.
16.	Karnataka	Tehsildar
17.	Kerala	Village Officer
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands.
19.	Madhya Pradesh	Tehsildar / Naib Tehsildar
20.	Maharashtra	Tehsildar
21.	Manipur	District Authorities ie, DC/ADC/SDO (nor below the rank of SDO/SDM)
22.	Meghalaya	The employer in the case of Government Employee and by P/MLA/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other Officers authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. D.C and Sub-Divisional Officers
25.	Odisha	Revenue Officer
26.	Punjab	CRO (Tehsildar / Naib Tehsildar Concerned)
27.	Pondicherry	Tehsildar / Deputy Tehsildar
28.	Rajasthan	Tehsildar
29.	Sikkim	Special Executive Magistrate (Block Development Officer, Rural Management and Development Department)
30.	Tamil Nadu	Zonal Deputy Tehsildar
31.	Tripura	Deputy Commissioner of Respective Districts
32.	Uttar Pradesh	Tehsildar
33.	Uttaranchal	Tehsildar / SDM / City Magistrate
34.	West Bengal	1. District Magistrate or District Level Additional District Magistrate 2. Sub-Divisional Officer – Sub-Divisional Level of the concerned 3. BDO- Block level of the concerned blocks 4. The Collector, Kolkata – Kolkata Municipal Corporation 5. The Collector, Kolkata- Students residing within Civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned, i.e areas over which collector Kolkata does not exercise jurisdiction – concerned District Magistrate or any other officer authorized by the District Magistrate of the respective district, i.e South 24 Parganas and North 24 Parganas.

Note: Students are requested to bring the English translated copy of the income certificate in case it has been issued by a competent authority other than in the English language.

Sd/-
Dean Academic Affairs

Annexure II

INCOME CERTIFICATE AFFIDAVIT

I, _____ (Name of Father/Mother/Guardian) age _____ year, Indian citizen residing at _____ (Full Address) inform that my son/daughter _____ (Full Name) have been provisionally admitted to **NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR (NIT Srinagar)** do hereby state and declare on solemn affirmation as under:

1. That my ward is taking admission claiming the tuition fee waiver/remission against the Income Certificate bearing No. _____ dated _____ submitted by me duly issued by the competent authority (Government of _____).
2. The Certificate submitted by me includes the annual income of all my family members during the financial year **2025-2026**.
3. I shall inform **NIT Srinagar**, in case my income exceeds the prescribed limits for seeking exemption in tuition fees as notified by Govt. of India vide **F. No. 33-4/2014-TS.III dated 24th June, 2016 & F.No. 33-4/2014-TS.III dated 2nd July, 2016**.
4. I hereby solemnly affirm and undertake that the Income Certificate submitted is true and correct as per the norms of State Government /UT. In case the Income Certificate is found untrue/false at any point of time, I am aware that I have to pay the full fees with penalty as imposed by the Institute. I am also aware that the Institute can take any disciplinary action against my ward and that shall be acceptable to me.
5. I am making this Affidavit to produce the same before the **NIT Srinagar** to indicate the Income Certificate submitted for tuition fee exemption/remission for the academic year **2026-2027**.

Date:

DEPONENT

Place:

(Father/Mother/Guardian)

Note: Its mandatory to submit this affidavit in the above format, on **Rs. 100/- Non-Judicial stamp paper** for claiming waiver of tuition fee. Income certificate will be accepted only if it is issued by the competent authority on or after **1st April 2026**.